

Paradise Point Renter Checkout Checklist

Check In tasks and things to note

- Perform walk through noting any damage (for your protection)

Inside tasks

- Bathrooms – Collect dirty towels and place on floor. Make sure all towels are left inside where they can be found
- Kitchen – Collect dirty dishes and place in dishwasher
- Remove all of your food from refrigerators and house
- Haul all trash to the outside trash can near the road
- Check facilities thoroughly for any items left behind
- Perform walk through noting any damage (for your protection)
- Turn off all thermostats
- Make sure that any fire in the wood burning stove is OUT
- Make sure that the oven is off
- Turn off all lights except for the front porch light
- Close all blinds
- Lock all doors
- Return key to lock box

Outside Tasks

- Walk property and pick up any trash or items left behind
- Collect the trash from all of the cans in the yard and haul it to the outside trash can near the road
- Make sure all Paradise Point property is accounted for and in the same place. If you have moved items please move them back.
- Verify that the Propane is shut off at the tank valve for all used BBQ's
- Clean all used BBQ's and utensils. If BBQ is left unclean, \$10 will be deducted from your damage deposit to cover cleaning
- Make sure hot tub jets are off and the cover is back in place. Also turn the temperature down to 90 degrees
- Make sure fire pit area is clean
- Clean up all pet litter

- Close front gate
- Make sure that nothing is left on the dock
- Make sure all outdoor lights are turned off
- Restack chairs on deck
- If you have rented the canoe please make sure it is carried back to its original location. Place the paddles by the next to the red shed.
- Remove any partially burned trash from the fire pit
- Pick up and dispose of all cigarette butts and bottle caps on the grounds